

Upper Rum River Watershed Management Organization  
Regular Meeting  
Tuesday, January 3, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of November 1 regular meeting and November 29, 2016 special session minutes
5. Treasurer's Report
  - A. Financial report
6. Unfinished Business
  - A. Market Values – Mr. Heaton
  - B. Solicitation for 2017 bids update – Mr. Armstrong
  - C. 10-year Water Management Plan – update
7. New Business
  - A. Consider water quality cost share fund transfer - ACD
  - B. Consider 2017 URRWMO-ACD contract - ACD
  - C. Insurance companies – Mr. West
8. Mail
9. Other
10. Invoice approval
  - A. Recording secretary January invoice for \$400 (includes November 29<sup>th</sup> meeting invoice for \$175, January 3<sup>rd</sup> invoice for \$175, \$25 for MN Campaign Finance updating, and \$25 for budget billing to member communities)
11. Adjourn

Upper Rum River Watershed Management Organization  
Regular Meeting Minutes of January 3, 2017

Present: Chair Dan Denno      Scott Heaton      Brian Mundle      Lan Tornes  
Randy Bettinger      Kevin Armstrong

Absent: Todd Miller      Malcolm Vinger, II      Ann Arcand      Calvin Bahr      Richard Orpen  
John West

Audience: Jamie Schurbon, Anoka Conservation District (ACD)

3. Adopt      **Mr. Tornes moved and Mr. Mundle seconded to approve the agenda as**  
Agenda      **presented.**

4. Approve      **Mr. Armstrong moved and Mr. Bettinger seconded to approve the November 1,**  
Minutes      **2016 regular meeting minutes and November 29, 2016 special session minutes as**  
                    **written. Motion carried.**

5. Treasurer's      Mr. Armstrong reported a year-end balance of \$818.56 in the checking account and a  
Report      grant balance held by Anoka Conservation District (ACD) of \$1,598.67 for a total  
                    asset amount of \$2,417.23. **Mr. Heaton moved and Mr. Tornes seconded to**  
                    **approve the Treasurer's report. Motion carried.**

First half budget checks were received from the cities of Oak Grove and Bethel.

6. Unfinished      A. Market Values update – Mr. Heaton reported that he spoke with the GIS  
Business      Department at Anoka County for an updated market value summary. He was told  
                    there would be a cost involved, unless the URRWMO has GIS software, then it could  
                    find the information on its own. It was suggested Mr. Heaton check with the  
                    Assessor's office for this information. If needed, Mr. Bettinger offered his help.

B. Solicitation for 2017 bids update – Mr. Armstrong will forward the completed RFP  
to Ms. Gessner for distribution to member cities' city engineers and ACD. ACD was  
also asked to post the RFP on the URRWMO website. Mr. Schurbon noted that there  
are two new items included in the 2017 work plan to be included in bids.

C. 10-year Water Management Plan (Plan) update – The Plan is in the 60-day review  
period.

7. New      A. Water quality cost share fund transfer - The URRWMO has a water quality cost  
Business      share grant fund available to residents which is held and administered by ACD. In  
                    2013, the URRWMO elected to make no further contributions. Since that time one  
                    lakeshore project was done. The balance is \$1,598.67. ACD would like the  
                    URRWMO to consider transferring this balance to use for the Rum Riverbank  
                    stabilization projects that will use the dollars in 2017. These projects will be 90%  
                    funded by State grants and will correct eroding riverbanks. These projects have been  
                    identified in the Rum River WRAP as a priority. Transfer of funds to this program is  
                    encouraged because 1) financially it will leverage \$15,990 in State grants funds ACD  
                    is securing, 2) it will be used for its originally intended purpose – on-the-ground water

quality improvements, and 3) administratively this will close out this old program that the URRWMO does not favor.

If the URRWMO were to choose to move funds to this program, the URRWMO would be recognized in project correspondence and reporting as a project collaborator. The URRWMO could likewise show it as an accomplishment in its annual reporting.

Chair Denno stated he is not in favor of changing the natural course of rivers by preventing erosion; the flow of a river should not be decided by government.

**Mr. Tornes moved and Mr. Bettinger seconded to direct the Anoka Conservation District to utilize the \$1,598.67 balance of funds in the URRWMO Cost Share Grant program for Rum Riverbank stabilization projects by ACD and partners. Motion carried.** Mr. Bettinger asked that the URRWMO be recognized in project correspondence and reporting as a project collaborator, and that this project be shown as an accomplishment in its annual report.

B. 2017 URRWMO-ACD contract – Tabled to March meeting.

C. Insurance company comparisons – No report.

8. Mail

A. Mr. Armstrong noted that the bank is charging a \$4 service charge for paper copies of statements. Because he views the statements electronically, Mr. Armstrong asked permission to change the statements to electronic only. **Consensus of the Board was to have Mr. Armstrong direct People's Bank to change to electronic statements.**

B. LMCIT Insurance – received a check for \$1,495.00.

9. Other

A. Mr. Mundle reported that Tom Ronning will be the reassigned representative for the City of East Bethel effective January 4, 2017.

B. Mr. Bahr submitted his resignation effective December 30, 2016.

C. Mr. Schurbon introduced Steve Laitinen, the ACD Board member for this area.

10. Invoice Approval

**Mr. Heaton moved and Mr. Mundle seconded to pay the recording secretary January invoice for \$400.00. Motion carried.**

11. Adjourn

**Mr. Heaton moved and Mr. Mundle seconded to adjourn at 7:34 pm. Motion carried.**

Upper Rum River Watershed Management Organization  
Regular Meeting  
Tuesday, March 7, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of January 3, 2017 regular meeting minutes
5. Treasurer's Report
  - A. Financial report
6. Unfinished Business
  - A. Market Values update – Mr. Heaton
  - B. Solicitation for 2017 bids update – Mr. Armstrong
  - C. 10-year Water Management Plan update
7. New Business
  - A. 2016 work results - ACD
  - B. 2017 work contract – Review proposals received
  - C. 2018 budget
8. Mail
9. Other
10. Invoice approval
11. Adjourn

Upper Rum River Watershed Management Organization  
Regular Meeting Minutes of March 7, 2017

Present: Chair Dan Denno            Scott Heaton            Lan Tornes            Malcolm Vinger, II  
Randy Bettinger            Kevin Armstrong            John West            Tom Ronning  
Ann Arcand

Absent: Todd Miller            Jerry Tveit

Audience: Jamie Schurbon, Anoka Conservation District (ACD)  
Chuck Schwartz, MSA and Eric Thompson, MSA via video conference

3. Adopt            **Mr. Tornes moved and Mr. West seconded to approve the agenda as presented.**  
Agenda            **Motion carried.**

4. Approve            **Mr. Armstrong moved and Mr. Bettinger seconded to approve the January 3rd,**  
Minutes            **2017 meeting minutes as written. Motion carried.**

5. Treasurer's            Mr. Armstrong reported a February end of month balance of \$13,555.57 in the  
Report            checking account and that all cities had paid the first half payments. **Mr. West moved**  
**and Mr. Tornes seconded to accept the Treasurer's report. Motion carried.**

6. Unfinished            A. Market Values update – Mr. Heaton reported that he spoke with the Assessor's  
Business            office and was sent all data needed to compute the Market Values and Areas of each  
city in the watershed. The results were distributed and will be sent to each city with  
the 2018 budgets.

B. Solicitation for 2017 bids update – One bid from ACD was submitted for the 2017  
work plan. ACD bid \$11,105.00 for the work plan plus \$1,750 for Lake George water  
quality monitoring for a total of \$12,855.00. **Mr. Tornes moved and Mr. West**  
**seconded to accept the bid from ACD. Motion carried.**

C. 10-year Water Management Plan (Plan) update – The Plan review comments were  
discussed. Mr. Schwartz and Mr. Thompson went over the details and outlined three  
big issues: Need to identify capital improvements, Need better co-ordination with the  
Rum River WRAP, and need more funding. It was decided that MSA would work  
with ACD to identify some capital projects that involved WRAP priorities. Budgets  
would remain the same with some movement from monitoring and planning to actual  
projects. MSA will also correct plans for factual accuracy, revise plan to meet the  
minimum compliance with the law, and contact BWSR to better define schedule and  
expectations. **By consensus, the board decided to meet again on April 4<sup>th</sup>**

7. New            A. 2016 work results - Mr. Schurbon reviewed the draft ACD work results from the  
Business            watershed and asked for feedback to be submitted for the final draft.

B. 2017 URRWMO-ACD contract – **Mr. West moved and Mr. Tornes seconded**  
**to award the 2017 work contract to ACD for \$12,855. Motion carried.**

C. 2018 Budget - Tabled to next meeting.

8. Mail           None

9. Other           None

10. Invoice       None  
Approval

11. Adjourn      **Mr. Heaton moved and Mr. Vinger seconded to adjourn sometime after 9 pm.  
Motion carried.**

Scott Heaton

Submitted on 3/7/17

Upper Rum River Watershed Management Organization  
Special Meeting  
Tuesday, April 4, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of March 7, 2017 regular meeting minutes
5. Unfinished Business
  - A. 10-year Water Management Plan update
  - B. 2018 budget
6. Invoice approval
7. Adjourn

Upper Rum River Watershed Management Organization  
Annual Meeting  
Tuesday, May 2, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of March 7, 2017 regular meeting minutes
5. Treasurer's Report
6. Special Orders
  - A. Election of officers
  - B. Confirm meeting dates – July ?, Sept. 5, Nov. 7, Jan. 2, 2018, Mar. 6, May 1
  - C. Hear recommended amendments to Joint Powers Agreement and/or Watershed Management Plan
7. Unfinished Business
  - A. 2018 budget finalize and approve
  - B. 10-year Water Management Plan update
8. New Business
  - A. Website fees memorandum from ACD
9. Mail
10. Other
  - A. Direct recording secretary to email 2<sup>nd</sup> half of budget invoicing
11. Invoice approval
  - A. ACD Invoice #2017042 payment 1 of 3 - April Payment \$4,285
  - B. Recording secretary May invoice \$175.00
12. Adjourn



Upper Rum River Watershed Management Organization  
Annual Meeting Minutes of May 2, 2017

Present: Chair Dan Denno      Scott Heaton      Lan Tornes      Randy Bettinger  
Tom Ronning      John West      Kevin Armstrong

Absent: Todd Miller      Jerry Tveit      Ann Arcand      Malcolm Vinger, II

Audience: Chuck Schwartz, MSA and Amber Converse, MSA via video conference

3. Adopt      **Mr. Tornes moved and Mr. West seconded to approve the agenda as presented.**  
Agenda      **Motion carried.**

4. Approve      **Mr. Bettinger moved and Mr. Armstrong seconded to approve the March 7,**  
Minutes      **2017 meeting minutes as written. Motion carried.**

5. Treasurer's      Mr. Armstrong reported an April end of month balance of \$13,547.57 in the checking  
Report      account. Mr. Armstrong is trying to go paperless with the statements to void monthly  
\$4 statement fees. **Mr. Heaton moved and Mr. Tornes seconded to accept the  
Treasurer's report as presented. Motion carried.**

6. Special      A. Election of Officers  
Orders

**Mr. Heaton moved and Mr. West seconded to nominate Mr. Armstrong as  
Secretary. Motion carried. Mr. Heaton moved and Mr. Bettinger seconded to  
approve Mr. Armstrong as Secretary. Motion carried.**

**Mr. Armstrong moved and Mr. Bettinger seconded to nominate Mr. Tornes as  
Vice Chair. Motion carried. Mr. Heaton moved and Mr. Armstrong seconded to  
approve Mr. Tornes as Vice Chair. Motion carried.**

**Mr. Heaton moved and Mr. West seconded to nominate Mr. Denno as Chair.  
Motion carried. Mr. Heaton moved and Mr. Bettinger seconded to approve Mr.  
Denno as Chair. Motion carried.**

**B. Confirm meeting dates – Mr. West moved and Mr. Tornes seconded to set the  
meeting dates of July 12, Sept. 5, Nov. 8, 2017 and Jan. 2, March 6, and May 1,  
2018. Motion carried.**

**C. Hear recommended amendments to Joint Powers Agreement and/or Watershed  
Management Plan – No amendments were presented.**

7. Unfinished      A. 2018 budget finalize and approve – Discussed the need to add additional monies to  
Business      cover additional Comp Plan costs. **Mr. Bettinger moved and Mr. Armstrong  
seconded to table this agenda item to after item 7. B. 10-Year Water  
Management Plan update. Motion carried.**

**B. 10-year Water Management Plan (Plan) update - Based on common comments  
received from various agencies on the 60-day Plan review, MSA presented revised**

draft Plan Goals, and Strategies and Implementation Schedule. MSA also met with Anoka Conservation District (ACD) on project suggestions.

An audience member asked that County Ditch 28 by Swan Lake Lane be discussed due to the flooding produced from heavy rains.

The draft Rum River WRAPPS will be available online May 1-31 for public comment. Board members were encouraged to read the WRAPPS information. Board members were also highly encouraged to read information on Minimal Impact Design Standards (MIDS) for adoption and required implementation by member communities.

MSA gave its suggestions for Plan changes, however, the Board will ultimately determine what goals will be written in the Plan.

In the Goal Area A, the Board is against including A.1 Adopt Minimal Impact Design Standards (MIDS) and require implementation by member communities.

Board members were asked to review the information presented tonight and give comments to MSA by May 16<sup>th</sup>.

Ms. Converse shared a layout spreadsheet showing the URRWMO budget timeline of Plan project implementations over the next 10 years; she will send a copy of this to all Board members.

Mr. Schwartz noted that he attended a meeting with BWSR to learn about the \$12 million to be used over the next two years for a pilot program and how \$6 million will be distributed each year.

NEXT STEP:

**Additional meeting will be held on May 25<sup>th</sup> at Oak Grove City Hall at 7:00 pm to determine what will be included in the Plan.** ACD will be asked to post this meeting on the URRWMO website.

8. New  
Business

Website fees memorandum from ACD - As part of ACD's contract with the URRWMO, ACD maintains its website. Recently the LRRWMO and SRWMO websites were victim to hacking. The URRWMO website is basically built on the same older platform and is also vulnerable. Specifically, malware was installed on the website which at the least sent out fraudulent emails appearing to come from or go to WMO Board members. ACD has cleared that problem with the help of a third-party consultant. This needs to be prevented from happening in the future. ACD proposed short and long-term solutions for consideration.

Short term solution - Add firewall and monitoring service from Sucuri.net which blocks malware, watches for new infections, and fixes them if they occur. Includes cost of the service (\$170), 3rd party web consultant installation (\$105) and ACD (\$25) for a total cost of \$300.

Long term solution - Budget \$1,500 in 2018 for website redesign with improved security.

**Mr. West moved and Mr. Tornes seconded to authorize a \$300 expenditure to ACD for adding a website firewall and monitoring service. Motion carried.**

9. Mail MSA invoice

10. Other **Mr. Bettinger moved and Mr. Tornes seconded to direct Recording Secretary Gessner to email 2<sup>nd</sup> half of budget invoicing. Motion carried.**

11. Invoice Approval  
A. ACD Invoice #2017042 payment 1 of 3 - April Payment \$4,285  
B. Recording secretary May invoice \$175.00  
C. MSA Invoice #6 \$231.60

**Mr. West moved and Mr. Bettinger seconded to approve ACD Invoice #2017042 for \$4,285, Recording secretary May invoice for \$175, and MSA Invoice #6 for \$231.60. Motion carried.**

7. A. Mr. Schwartz asked that the finalization of the 2018 budget be postponed to the May 25<sup>th</sup> meeting so that he can provide a dollar amount of the excess costs incurred and possible future costs attached to the Plan. **Board consensus was for Chair Denno and Mr. Tornes will review the additional costs provided by MSA and to draft a revised budget for discussion and finalization at the May 25<sup>th</sup> meeting.**  
2018 budget finalize and approve discussion

12. Adjourn **Mr. West moved and Mr. Ronning seconded to adjourn at 9:28 pm. Motion carried.**

Gail Gessner  
Submitted on 5/21/17

Upper Rum River Watershed Management Organization  
**Special Meeting**  
**Thursday, May 25, 2017 at 7:00 pm Oak Grove City Hall**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of May 2, 2017 regular meeting minutes
5. Unfinished Business
  - A. 10-year Water Management Plan
  - B. 2018 budget finalize and approve
6. Adjourn

Upper Rum River Watershed Management Organization  
Regular Meeting  
Tuesday, July 12, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of May 25, 2017 Special Meeting minutes
5. Treasurer's Report
  - A. Financial report
  - B. Receipt of second half budget invoices update
6. Public Hearing on 10-year Water Management Plan
7. Unfinished Business
8. New Business
  - A. MN GreenCorps Member – Is the URRWMO interested in meeting with Leah Hall and representatives from the other WMOs and the WDs in the County to discuss how this position could dovetail with current efforts?
  - B. Ramsey Comprehensive Plan Amendment: Armstrong West Area (Future Business Park) - comments and/or discussion
9. Mail
10. Other
11. Invoice(s)
  - A. Anoka Conservation District Invoice #2017042 Payment 2 of 3 for \$4,285 - Due in July
  - B. Recording Secretary July Invoice for \$200 (includes \$25 for budget billings)
12. Adjourn



Mr. Schurbon asked how the URRWMO could be helped by this position. Suggestions were: Do a culvert inventory/evaluation of conditions, document stormwater holding areas and conditions of each, assist Bethel with its excess water problems due to drainage issues and create a pamphlet for residents on how to be proactive on preventing this problem, and check with St. Francis to see if assistance is needed with its stormwaters. Mr. Schurbon will present these ideas to ACD.

B. Ramsey Comprehensive Plan Amendment: Armstrong West Area (Future Business Park) - comments and/or discussion.

No comments.

C. Buffer “additional waters” determination by ACD

The “Additional Waters” summary is a requirement of the Buffer Law (MN Statute 103F.48) in which SWCDs must provide a recommendation of watercourses that may benefit from buffers or other best management practices to local water management authorities to include in their water plans. Rather than producing a list of waters, the Anoka Conservation District (ACD) has chosen to provide two criteria (see italics text below) and GIS map layers applying these criteria, for identifying portions of waterways that it believes could justify additional management consideration.

Local water management authorities must consider these criteria during their planning processes, but are not obligated to require buffers or other management practices on these waters. Two actions are required of local water management authorities:

The first requirement for local management authorities receiving these criteria is to incorporate them into their water plan as an addendum by July 1, 2018. This can be accomplished by including a phrase such as:

*“The Anoka Conservation District, in accordance with MN Statute 103F.48, identified waters matching the following criteria as potentially benefitting from perennially vegetated riparian buffers or other best management practices:*

*1: Hydrologically connected, open waterways and wetlands as part of a flowing drainage network, and*

*2: Wetlands of high or outstanding ecological value and/or supporting rare species”*

The second requirement for local water management authorities is to address implementation of the SWCD recommendations in their next local water management plan update. The implementation actions are to be decided by the local water management authority through the planning process, including any additional analysis and prioritization they deem appropriate. The ACD has provided planning aides and recommendations regarding appropriate management approaches in this document and associated GIS files, and are available to assist interested local water managers with developing customized approaches for their water plans. If the local water management authority determines that management of these watercourses is already adequately

addressed, a brief narrative regarding this decision should be included in their water management plan.

The need for this inclusion in the 10-year Water Management Plan will be communicated to the firm preparing the Plan.

D. Clean Water Fund grant application support to ACD

ACD will be submitting a Clean Water Fund grant application to BWSR for riverbank stabilization, stormwater needs, retrofits, water treatments, etc. for Anoka, Isanti and Mille Lacs counties. Entities in those counties are partners on the grant application. ACD asked the URRWMO to provide a letter of support (ACD to provide a template for the letter of support) and to commit a dollar amount of support. The URRWMO 2018 budget provides \$1,000 for grant application costs. **Mr. Bettinger moved to provide a letter of support to Anoka Conservation District, but to decide on a dollar amount at a later date.** Mr. West asked that the motion be amended to include the \$1,000 as provided in the 2018 budget, since that is the intended use for that line item. **Mr. Bettinger amended his motion and Ms. Arcand seconded to provide a letter of support to Anoka Conservation District with a \$1,000 commitment toward grant application costs. Motion carried.**

9. Mail

MSA invoice for \$3,343.68 was received.

10. Other

A. Wellhead Protection Plan, Part 1, for the City of East Bethel  
No comments.

11. Invoice(s)

- A. Anoka Conservation District Invoice #2017042 Payment 2 of 3 for \$4,285 - Due in July
- B. Recording Secretary July Invoice for \$200 (includes \$25 for budget billings)
- C. MSA invoice for \$3,343.68

**Mr. Bettinger moved and Mr. West seconded to approve Anoka Conservation District Invoice #2017042 Payment 2 of 3 for \$4,285, Recording Secretary July Invoice for \$200 (includes \$25 for budget billings), and MSA invoice for \$3,343.68. Motion carried.**

6. Adjourn

**Mr. Heaton moved and Ms. Arcand seconded to adjourn at 7:43 pm. Motion carried.**



Upper Rum River Watershed Management Organization  
Special Meeting  
**Wednesday, September 20, 2017** at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approval of July 12, 2017 meeting minutes
5. Approval of 10-year Water Management Plan
6. Other
7. Invoice(s)
  - A. Anoka Conservation District Invoice #2017042 Payment 3 of 3 for \$4,285 - Due in September
  - B. Recording Secretary September Invoice for \$175
12. Adjourn

Upper Rum River Watershed Management Organization  
Special Meeting  
**Thursday, September 28, 2017** at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approval of July 12, 2017 meeting minutes
5. Approval of 10-year Water Management Plan
6. Other
7. Invoice(s)
  - A. Anoka Conservation District Invoice #2017042 Payment 3 of 3 for \$4,285 - Due in September
  - B. Recording Secretary September Invoice for \$175
12. Adjourn



7. Other           A. City of Ramsey Proposed Comprehensive Plan Amendment to Rural Developing - **Mr. Bettinger moved and Ms. Arcand seconded to direct Chair Denno to fill out the requested response checking no objection on the form. Motion carried.**

B. Treasurer's Report

Mr. Armstrong reported a checking account balance of \$7,723.13 as of 8/31/17. He also noted that the cities of East Bethel (\$2,649.16) and St. Francis (\$2,289.00) are both in arrears for paying the 2<sup>nd</sup> half budget billing. Chair Denno will follow-up with both cities. **Mr. Heaton moved and Mr. Bettinger seconded to approve the Treasurer's Report as presented. Motion carried.**

8. Invoice(s)    A. Anoka Conservation District Invoice #2017042 Payment 3 of 3 for \$4,285 - Due in September  
                  B. Recording Secretary September Invoice for \$175  
                  C. LMCIT Insurance Invoice for \$2,275  
                  D. MSA invoice for \$3,343.68

There is a deficit of funds in the checking account due to the two payments that are in arrears. **Mr. Heaton moved and Mr. West seconded to approve Anoka Conservation District Invoice #2017042 Payment 3 of 3 for \$4,285, Recording Secretary September invoice for \$175, and LMCIT Insurance invoice for \$2,275, and to hold payment for the MSA invoice for \$3,343.68 until money is deposited into the checking account to cover this amount. Motion carried.**

9. Adjourn       **Mr. Heaton moved and Ms. Arcand seconded to adjourn at 7:46 pm. Motion carried.**

Upper Rum River Watershed Management Organization  
Regular Meeting  
**Wednesday, November 8, 2017** at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approval of September 28, 2017 meeting minutes
5. Treasurer's Report
  - A. Financial report
  - B. Payments from St. Francis and East Bethel update
6. Unfinished Business
7. New Business
8. Mail
9. Other
  - A. Approve 1<sup>st</sup> billing be invoiced for 2018 budget
10. Invoice(s)
  - A. Anoka Conservation District Invoice #2017268 \$300 for website security installation
  - B. Recording Secretary November Invoice for \$175
11. Adjourn

Upper Rum River Watershed Management Organization  
Meeting Minutes of November 8, 2017

Present: Chair Dan Denno      Kevin Armstrong      Randy Bettinger      Tom Ronning  
          Jerry Tveit                Lan Tornes            Dave Olsrud

Absent: Malcolm Vinger, II      Scott Heaton            Ann Arcand            John West

3. Adopt      **Mr. Armstrong moved and Mr. Tornes seconded to approve the agenda.**  
Agenda      **Motion carried.**

4. Approve      **Mr. Armstrong moved and Mr. Ronning seconded to approve the July 12, 2017**  
Minutes      **minutes as written. Motion carried.**

5.              As of 10/31/17 we had a balance of \$ 1,155.13. Still waiting for checks from St.  
Treasurers      Francis & East Bethel. Mr. Armstrong resigned as Treasurer and also resigned his  
Report            position on the Board. **Mr. Tornes moved and Mr. Bettinger seconded to accept**  
                      **the Treasurers Report as presented. Motion carried.**

10.             **A. Anoka Conservation District Invoice approved pending verification of**  
Invoices      **funds in account. Mr. Bettinger moved and Mr. Torness seconded. Motion**  
                      **carried.**

11,             **Mr. Armstrong motioned and Mr. Tveit seconded adjournment. Motion**  
Adjourn      **carried.**

Denno,  
Chair  
Submitted  
1/2/18