Upper Rum River Watershed Management Organization
Regular Meeting
Tuesday, January 3, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of November 1 regular meeting and November 29, 2016 special session minutes

5. Treasurer's Report
   A. Financial report

6. Unfinished Business
   A. Market Values – Mr. Heaton
   B. Solicitation for 2017 bids update – Mr. Armstrong
   C. 10-year Water Management Plan – update

7. New Business
   A. Consider water quality cost share fund transfer - ACD
   B. Consider 2017 URRWMO-ACD contract - ACD
   C. Insurance companies – Mr. West

8. Mail

9. Other

10. Invoice approval
    A. Recording secretary January invoice for $400 (includes November 29th meeting invoice for $175, January 3rd invoice for $175, $25 for MN Campaign Finance updating, and $25 for budget billing to member communities)

11. Adjourn
Upper Rum River Watershed Management Organization
Regular Meeting Minutes of January 3, 2017

Present: Chair Dan Denno
         Scott Heaton
         Brian Mundle
         Lan Tornes
         Randy Bettinger
         Kevin Armstrong

Absent: Todd Miller
        Malcolm Vinger, II
        Ann Arcand
        Calvin Bahr
        Richard Orpen
        John West

Audience: Jamie Schurbon, Anoka Conservation District (ACD)

3. Adopt Agenda
   Mr. Tornes moved and Mr. Mundle seconded to approve the agenda as presented.

4. Approve Minutes
   Mr. Armstrong moved and Mr. Bettinger seconded to approve the November 1, 2016 regular meeting minutes and November 29, 2016 special session minutes as written. Motion carried.

5. Treasurer’s Report
   Mr. Armstrong reported a year-end balance of $818.56 in the checking account and a grant balance held by Anoka Conservation District (ACD) of $1,598.67 for a total asset amount of $2,417.23. Mr. Heaton moved and Mr. Tornes seconded to approve the Treasurer’s report. Motion carried.

   First half budget checks were received from the cities of Oak Grove and Bethel.

6. Unfinished Business
   A. Market Values update – Mr. Heaton reported that he spoke with the GIS Department at Anoka County for an updated market value summary. He was told there would be a cost involved, unless the URRWMO has GIS software, then it could find the information on its own. It was suggested Mr. Heaton check with the Assessor’s office for this information. If needed, Mr. Bettinger offered his help.

   B. Solicitation for 2017 bids update – Mr. Armstrong will forward the completed RFP to Ms. Gessner for distribution to member cities’ city engineers and ACD. ACD was also asked to post the RFP on the URRWMO website. Mr. Schurbon noted that there are two new items included in the 2017 work plan to be included in bids.

   C. 10-year Water Management Plan (Plan) update – The Plan is in the 60-day review period.

7. New Business
   A. Water quality cost share fund transfer - The URRWMO has a water quality cost share grant fund available to residents which is held and administered by ACD. In 2013, the URRWMO elected to make no further contributions. Since that time one lakeshore project was done. The balance is $1,598.67. ACD would like the URRWMO to consider transferring this balance to use for the Rum Riverbank stabilization projects that will use the dollars in 2017. These projects will be 90% funded by State grants and will correct eroding riverbanks. These projects have been identified in the Rum River WRAP as a priority. Transfer of funds to this program is encouraged because 1) financially it will leverage $15,990 in State grants funds ACD is securing, 2) it will be used for its originally intended purpose – on-the-ground water
quality improvements, and 3) administratively this will close out this old program that the URRWMO does not favor.

If the URRWMO were to choose to move funds to this program, the URRWMO would be recognized in project correspondence and reporting as a project collaborator. The URRWMO could likewise show it as an accomplishment in its annual reporting.

Chair Denno stated he is not in favor of changing the natural course of rivers by preventing erosion; the flow of a river should not be decided by government.

Mr. Tornes moved and Mr. Bettinger seconded to direct the Anoka Conservation District to utilize the $1,598.67 balance of funds in the URRWMO Cost Share Grant program for Rum Riverbank stabilization projects by ACD and partners. Motion carried. Mr. Bettinger asked that the URRWMO be recognized in project correspondence and reporting as a project collaborator, and that this project be shown as an accomplishment in its annual report.

B. 2017 URRWMO-ACD contract – Tabled to March meeting.

C. Insurance company comparisons – No report.

8. Mail
A. Mr. Armstrong noted that the bank is charging a $4 service charge for paper copies of statements. Because he views the statements electronically, Mr. Armstrong asked permission to change the statements to electronic only. Consensus of the Board was to have Mr. Armstrong direct People’s Bank to change to electronic statements.

B. LMCIT Insurance – received a check for $1,495.00.

9. Other
A. Mr. Mundle reported that Tom Ronning will be the reassigned representative for the City of East Bethel effective January 4, 2017.

B. Mr. Bahr submitted his resignation effective December 30, 2016.

C. Mr. Schurbon introduced Steve Laitinen, the ACD Board member for this area.

10. Invoice Approval
Mr. Heaton moved and Mr. Mundle seconded to pay the recording secretary January invoice for $400.00. Motion carried.

11. Adjourn
Mr. Heaton moved and Mr. Mundle seconded to adjourn at 7:34 pm. Motion carried.

Gail Gessner, Recording Secretary
Submitted on 1/8/17
1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of January 3, 2017 regular meeting minutes

5. Treasurer's Report
   A. Financial report

6. Unfinished Business
   A. Market Values update – Mr. Heaton
   B. Solicitation for 2017 bids update – Mr. Armstrong
   C. 10-year Water Management Plan update

7. New Business
   A. 2016 work results - ACD
   B. 2017 work contract – Review proposals received
   C. 2018 budget

8. Mail

9. Other

10. Invoice approval

11. Adjourn
Upper Rum River Watershed Management Organization  
Regular Meeting Minutes of March 7, 2017

Present: Chair Dan Denno  Scott Heaton  Lan Tornes  Malcolm Vinger, II  
Randy Bettinger  Kevin Armstrong  John West  Tom Ronning  
Ann Arcand

Absent: Todd Miller  Jerry Tveit

Audience: Jamie Schurbon, Anoka Conservation District (ACD)  
Chuck Schwartz, MSA and Eric Thompson, MSA via video conference

3. Adopt Agenda  
Mr. Tornes moved and Mr. West seconded to approve the agenda as presented.  
Motion carried.

4. Approve Minutes  
Mr. Armstrong moved and Mr. Bettinger seconded to approve the January 3rd, 2017 meeting minutes as written. Motion carried.

5. Treasurer’s Report  
Mr. Armstrong reported a February end of month balance of $13,555.57 in the checking account and that all cities had paid the first half payments. Mr. West moved and Mr. Tornes seconded to accept the Treasurer’s report. Motion carried.

6. Unfinished Business  
A. Market Values update – Mr. Heaton reported that he spoke with the Assessor’s office and was sent all data needed to compute the Market Values and Areas of each city in the watershed. The results were distributed and will be sent to each city with the 2018 budgets.

B. Solicitation for 2017 bids update – One bid from ACD was submitted for the 2017 work plan. ACD bid $11,105.00 for the work plan plus $1,750 for Lake George water quality monitoring for a total of $12,855.00. Mr. Tornes moved and Mr. West seconded to accept the bid from ACD. Motion carried.

C. 10-year Water Management Plan (Plan) update – The Plan review comments were discussed. Mr. Schwartz and Mr. Thompson went over the details and outlined three big issues: Need to identify capital improvements, Need better co-ordination with the Rum River WRAP, and need more funding. It was decided that MSA would work with ACD to identify some capital projects that involved WRAP priorities. Budgets would remain the same with some movement from monitoring and planning to actual projects. MSA will also correct plans for factual accuracy, revise plan to meet the minimum compliance with the law, and contact BWSR to better define schedule and expectations. By consensus, the board decided to meet again on April 4th

7. New Business  
A. 2016 work results - Mr. Schurbon reviewed the draft ACD work results from the watershed and asked for feedback to be submitted for the final draft.

B. 2017 URRWMO-ACD contract – Mr. West moved and Mr. Tornes seconded to award the 2017 work contract to ACD for $12,855. Motion carried.
C. 2018 Budget - Tabled to next meeting.

8. Mail  None

9. Other  None

10. Invoice Approval  None

11. Adjourn  Mr. Heaton moved and Mr. Vinger seconded to adjourn sometime after 9 pm. Motion carried.

Scott Heaton
Submitted on 3/7/17
Upper Rum River Watershed Management Organization
Special Meeting
Tuesday, April 4, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of March 7, 2017 regular meeting minutes
5. Unfinished Business
   A. 10-year Water Management Plan update
   B. 2018 budget
6. Invoice approval
7. Adjourn
Upper Rum River Watershed Management Organization
Annual Meeting
Tuesday, May 2, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of March 7, 2017 regular meeting minutes

5. Treasurer’s Report

6. Special Orders
   A. Election of officers
   B. Confirm meeting dates – July ?, Sept. 5, Nov. 7, Jan. 2, 2018, Mar. 6, May 1
   C. Hear recommended amendments to Joint Powers Agreement and/or Watershed Management Plan

7. Unfinished Business
   A. 2018 budget finalize and approve
   B. 10-year Water Management Plan update

8. New Business
   A. Website fees memorandum from ACD

9. Mail

10. Other
   A. Direct recording secretary to email 2nd half of budget invoicing

11. Invoice approval
   A. ACD Invoice #2017042 payment 1 of 3 - April Payment $4,285
   B. Recording secretary May invoice $175.00

12. Adjourn
Upper Rum River Watershed Management Organization  
Annual Meeting Minutes of May 2, 2017

Present: Chair Dan Denno  Scott Heaton  Lan Tornes  Randy Bettinger  
Tom Ronning  John West  Kevin Armstrong

Absent: Todd Miller  Jerry Tveit  Ann Arcand  Malcolm Vinger, II

Audience: Chuck Schwartz, MSA and Amber Converse, MSA via video conference

3. Adopt Agenda  
Mr. Tornes moved and Mr. West seconded to approve the agenda as presented. Motion carried.

4. Approve Minutes  
Mr. Bettinger moved and Mr. Armstrong seconded to approve the March 7, 2017 meeting minutes as written. Motion carried.

5. Treasurer’s Report  
Mr. Armstrong reported an April end of month balance of $13,547.57 in the checking account. Mr. Armstrong is trying to go paperless with the statements to void monthly $4 statement fees. Mr. Heaton moved and Mr. Tornes seconded to accept the Treasurer’s report as presented. Motion carried.

6. Special Orders  
A. Election of Officers  
Mr. Heaton moved and Mr. West seconded to nominate Mr. Armstrong as Secretary. Motion carried. Mr. Heaton moved and Mr. Bettinger seconded to approve Mr. Armstrong as Secretary. Motion carried.

Mr. Armstrong moved and Mr. Bettinger seconded to nominate Mr. Tornes as Vice Chair. Motion carried. Mr. Heaton moved and Mr. Armstrong seconded to approve Mr. Tornes as Vice Chair. Motion carried.

Mr. Heaton moved and Mr. West seconded to nominate Mr. Denno as Chair. Motion carried. Mr. Heaton moved and Mr. Bettinger seconded to approve Mr. Denno as Chair. Motion carried.

B. Confirm meeting dates – Mr. West moved and Mr. Tornes seconded to set the meeting dates of July 12, Sept. 5, Nov. 8, 2017 and Jan. 2, March 6, and May 1, 2018. Motion carried.

C. Hear recommended amendments to Joint Powers Agreement and/or Watershed Management Plan – No amendments were presented.

7. Unfinished Business  
A. 2018 budget finalize and approve – Discussed the need to add additional monies to cover additional Comp Plan costs. Mr. Bettinger moved and Mr. Armstrong seconded to table this agenda item to after item 7. B. 10-Year Water Management Plan update. Motion carried.

B. 10-year Water Management Plan (Plan) update - Based on common comments received from various agencies on the 60-day Plan review, MSA presented revised
draft Plan Goals, and Strategies and Implementation Schedule. MSA also met with Anoka Conservation District (ACD) on project suggestions.

An audience member asked that County Ditch 28 by Swan Lake Lane be discussed due to the flooding produced from heavy rains.

The draft Rum River WRAPPS will be available online May 1-31 for public comment. Board members were encouraged to read the WRAPPS information. Board members were also highly encouraged to read information on Minimal Impact Design Standards (MIDS) for adoption and required implementation by member communities.

MSA gave its suggestions for Plan changes, however, the Board will ultimately determine what goals will be written in the Plan.

In the Goal Area A, the Board is against including A.1 Adopt Minimal Impact Design Standards (MIDS) and require implementation by member communities.

Board members were asked to review the information presented tonight and give comments to MSA by May 16th.

Ms. Converse shared a layout spreadsheet showing the URRWMO budget timeline of Plan project implementations over the next 10 years; she will send a copy of this to all Board members.

Mr. Schwartz noted that the attended a meeting with BWSR to learn about the $12 million to be used over the next two years for a pilot program and how $6 million will be distributed each year.

NEXT STEP:
Additional meeting will be held on May 25th at Oak Grove City Hall at 7:00 pm to determine what will be included in the Plan. ACD will be asked to post this meeting on the URRWMO website.

8. New Business

Website fees memorandum from ACD - As part of ACD’s contract with the URRWMO, ACD maintains its website. Recently the LRRWMO and SRWMO websites were victim to hacking. The URRWMO website is basically built on the same older platform and is also vulnerable. Specifically, malware was installed on the website which at the least sent out fraudulent emails appearing to come from or go to WMO Board members. ACD has cleared that problem with the help of a third-party consultant. This needs to be prevented from happening in the future. ACD proposed short and long-term solutions for consideration.

Short term solution - Add firewall and monitoring service from Sucuri.net which blocks malware, watches for new infections, and fixes them if they occur. Includes cost of the service ($170), 3rd party web consultant installation ($105) and ACD ($25) for a total cost of $300.
Long term solution - Budget $1,500 in 2018 for website redesign with improved security.

Mr. West moved and Mr. Tornes seconded to authorize a $300 expenditure to ACD for adding a website firewall and monitoring service. Motion carried.

9. Mail

MSA invoice

10. Other

Mr. Bettinger moved and Mr. Tornes seconded to direct Recording Secretary Gessner to email 2nd half of budget invoicing. Motion carried.

11. Invoice Approval

A. ACD Invoice #2017042 payment 1 of 3 - April Payment $4,285
B. Recording secretary May invoice $175.00
C. MSA Invoice #6 $231.60

Mr. West moved and Mr. Bettinger seconded to approve ACD Invoice #2017042 for $4,285, Recording secretary May invoice for $175, and MSA Invoice #6 for $231.60. Motion carried.

7. A. 2018 budget finalize and approve discussion

Mr. Schwartz asked that the finalization of the 2018 budget be postponed to the May 25th meeting so that he can provide a dollar amount of the excess costs incurred and possible future costs attached to the Plan. Board consensus was for Chair Denno and Mr. Tornes to review the additional costs provided by MSA and to draft a revised budget for discussion and finalization at the May 25th meeting.

12. Adjourn

Mr. West moved and Mr. Ronning seconded to adjourn at 9:28 pm. Motion carried.

Gail Gessner
Submitted on 5/21/17
Upper Rum River Watershed Management Organization
Special Meeting
Thursday, May 25, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of May 2, 2017 regular meeting minutes

5. Unfinished Business
   A. 10-year Water Management Plan
   B. 2018 budget finalize and approve

6. Adjourn
Upper Rum River Watershed Management Organization
Regular Meeting
Tuesday, July 12, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of May 25, 2017 Special Meeting minutes

5. Treasurer’s Report
   A. Financial report
   B. Receipt of second half budget invoices update

6. Public Hearing on 10-year Water Management Plan

7. Unfinished Business

8. New Business
   A. MN GreenCorps Member – Is the URRWMO interested in meeting with Leah Hall and representatives from the other WMOs and the WDs in the County to discuss how this position could dovetail with current efforts?
   B. Ramsey Comprehensive Plan Amendment: Armstrong West Area (Future Business Park) - comments and/or discussion

9. Mail

10. Other

11. Invoice(s)
   A. Anoka Conservation District Invoice #2017042 Payment 2 of 3 for $4,285 - Due in July
   B. Recording Secretary July Invoice for $200 (includes $25 for budget billings)

12. Adjourn
Upper Rum River Watershed Management Organization  
Regular Meeting Minutes of July 12, 2017

Present: Chair Dan Denno          Scott Heaton          Malcolm Vinger, II          Jerry Tveit  
Randy Bettinger            John West              Ann Arcand

Absent: Tom Ronning           Lan Tornes          Kevin Armstrong

Audience: Jamie Schurbon, Anoka Conservation District (ACD)

3. Adopt Agenda  
Mr. West moved and Mr. Vinger seconded to approve the agenda with two additions under New Business - Buffer “additional waters” determination by ACD and Clean Water Fund grant application support to ACD, and to table item #6 to a future date. Motion carried.

4. Approve Minutes  
Mr. Bettinger moved and Mr. West seconded to approve the May 25, 2017 Special Meeting minutes as written. Motion carried.

5. Treasurer’s Report  
A. Financial report – No report.
B. Receipt of second half budget invoices update
Chair Denno reported receipt of payment from Bethel, Nowthen, Ham Lake, and Oak Grove; payment needed from St. Francis and East Bethel.

6. Public Hearing on 10-year Water Management Plan  
The public hearing was rescheduled to August 10 at 7:00 pm at Oak Grove City Hall. This will be a public hearing only.

7. Unfinished Business  
None.

8. New Business  
A. MN GreenCorps Member
Anoka Conservation District will have a MN GreenCorps member located in its office beginning in September. The post will last for almost one year. The focus of this member will be on stormwater runoff treatment through outreach and development of materials, systems and collaborations throughout the county. The stormwater track was selected for the application, which limits the scope to some extent. The application includes both social and technical approaches to improve stormwater. ACD’s original vision for the position is to ensure that the benefits extend beyond the term of the post, is to focus on the development of materials (videos, web interfaces and content, social media, displays, take away literature, etc.), procedures (ranking, analysis, field inventory, etc.), and partnerships (county-wide stormwater committee facilitation or similar). ACD is hoping to coordinate an effort with Upper Rum River WMO, Sunrise River WMO, Lower Rum River WMO, RCWD, CCWD, and MS4s throughout Anoka County to optimize the benefits of this opportunity. ACD is required by the grantor to ensure that the work done does not supplant work that would have already been done, but rather complement and enhance it.
Mr. Schurbon asked how the URRWMO could be helped by this position. Suggestions were: Do a culvert inventory/evaluation of conditions, document stormwater holding areas and conditions of each, assist Bethel with its excess water problems due to drainage issues and create a pamphlet for residents on how to be proactive on preventing this problem, and check with St. Francis to see if assistance is needed with its stormwaters. Mr. Schurbon will present these ideas to ACD.

B. Ramsey Comprehensive Plan Amendment: Armstrong West Area (Future Business Park) - comments and/or discussion.
No comments.

C. Buffer “additional waters” determination by ACD
The “Additional Waters” summary is a requirement of the Buffer Law (MN Statute 103F.48) in which SWCDs must provide a recommendation of watercourses that may benefit from buffers or other best management practices to local water management authorities to include in their water plans. Rather than producing a list of waters, the Anoka Conservation District (ACD) has chosen to provide two criteria (see italics text below) and GIS map layers applying these criteria, for identifying portions of waterways that it believes could justify additional management consideration.
Local water management authorities must consider these criteria during their planning processes, but are not obligated to require buffers or other management practices on these waters. Two actions are required of local water management authorities:

The first requirement for local management authorities receiving these criteria is to incorporate them into their water plan as an addendum by July 1, 2018. This can be accomplished by including a phrase such as:

“The Anoka Conservation District, in accordance with MN Statute 103F.48, identified waters matching the following criteria as potentially benefitting from perennially vegetated riparian buffers or other best management practices:
1: Hydrologically connected, open waterways and wetlands as part of a flowing drainage network, and
2: Wetlands of high or outstanding ecological value and/or supporting rare species”

The second requirement for local water management authorities is to address implementation of the SWCD recommendations in their next local water management plan update. The implementation actions are to be decided by the local water management authority through the planning process, including any additional analysis and prioritization they deem appropriate. The ACD has provided planning aides and recommendations regarding appropriate management approaches in this document and associated GIS files, and are available to assist interested local water managers with developing customized approaches for their water plans. If the local water management authority determines that management of these watercourses is already adequately
addressed, a brief narrative regarding this decision should be included in their water management plan.

The need for this inclusion in the 10-year Water Management Plan will be communicated to the firm preparing the Plan.

**D. Clean Water Fund grant application support to ACD**

ACD will be submitting a Clean Water Fund grant application to BWSR for riverbank stabilization, stormwater needs, retrofits, water treatments, etc. for Anoka, Isanti and Mille Lacs counties. Entities in those counties are partners on the grant application. ACD asked the URRWMO to provide a letter of support (ACD to provide a template for the letter of support) and to commit a dollar amount of support. The URRWMO 2018 budget provides $1,000 for grant application costs. **Mr. Bettinger moved to provide a letter of support to Anoka Conservation District, but to decide on a dollar amount at a later date.** Mr. West asked that the motion be amended to include the $1,000 as provided in the 2018 budget, since that is the intended use for that line item. **Mr. Bettinger amended his motion and Ms. Arcand seconded to provide a letter of support to Anoka Conservation District with a $1,000 commitment toward grant application costs. Motion carried.**

**9. Mail**

MSA invoice for $3,343.68 was received.

**10. Other**

A. Wellhead Protection Plan, Part 1, for the City of East Bethel
No comments.

**11. Invoice(s)**

A. Anoka Conservation District Invoice #2017042 Payment 2 of 3 for $4,285 - Due in July
B. Recording Secretary July Invoice for $200 (includes $25 for budget billings)
C. MSA invoice for $3,343.68

**Mr. Bettinger moved and Mr. West seconded to approve Anoka Conservation District Invoice #2017042 Payment 2 of 3 for $4,285, Recording Secretary July Invoice for $200 (includes $25 for budget billings), and MSA invoice for $3,343.68. Motion carried.**

**6. Adjourn**

Mr. Heaton moved and Ms. Arcand seconded to adjourn at 7:43 pm. Motion carried.

Gail Gessner, Recording Secretary
Submitted 7/20/17
1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approval of July 12, 2017 meeting minutes
5. Approval of 10-year Water Management Plan
6. Other
7. Invoice(s)
   A. Anoka Conservation District Invoice #2017042 Payment 3 of 3 for $4,285 - Due in September
   B. Recording Secretary September Invoice for $175
12. Adjourn
Upper Rum River Watershed Management Organization
Special Meeting
Thursday, September 28, 2017 at 7:00 pm Oak Grove City Hall

1. Call to Order

2. Roll Call

3. Adopt Agenda

4. Approval of July 12, 2017 meeting minutes

5. Approval of 10-year Water Management Plan

6. Other

7. Invoice(s)
   A. Anoka Conservation District Invoice #2017042 Payment 3 of 3 for $4,285 - Due in September
   B. Recording Secretary September Invoice for $175

12. Adjourn
Upper Rum River Watershed Management Organization
Special Meeting Minutes of September 28, 2017

Present:   Chair Dan Denno          Scott Heaton         Kevin Armstrong
          Randy Bettinger            John West             Ann Arcand                    Tom Ronning
Absent:   Lan Tornes          Malcolm Vinger, II          Jerry Tveit

Audience:  Dan Fabian, Minnesota Board of Water and Soil Resources (BWSR)

3. Adopt Agenda
   Mr. West moved and Mr. Armstrong seconded to approve the agenda with the following additions and amendments:

   Additions - 5A. Approve 10-year Plan Public Hearing Minutes, 5B. Review MSA email re: quorum, 5C. Review MSA email response to Ham Lake’s and Bethel’s comments on Plan.

   Amendments - Approval of 10-year Water Management Plan to item 6, Other to item 7 with the additions of A. City of Ramsey Proposed Comprehensive Plan Amendment to Rural Developing and B. Treasurer’s Report, Invoice(s) to item 8 with the additions of C. LMCIT insurance invoice and D. MSA invoice, and Adjourn to item 9. Motion carried.

4. Approve Minutes
   Mr. Ronning moved and Mr. West seconded to approve the July 12, 2017 minutes as written. Motion carried with Mr. Armstrong abstaining.

5A. Approve 10-year Water Management Plan public hearing minutes
   Chair Denno read the memorandum on items presented at the August 10, 2017 public hearing. Copies of the written minutes were redistributed for review prior to approval. Per Mr. Fabian’s request, Mr. Heaton asked that the minutes be amended with the deletion of this sentence, “He did not know if we would qualify or if they were restricted to metro areas.” Mr. Fabian did note if the URRWMO participates in 1W1P, its participation in that plan would help qualify toward grants. Mr. Bettinger moved and Mr. West seconded to approve the August 10, 2017 Public Hearing minutes as amended. Motion carried.

5B. Review Attorney opinion on BWSR issues re: 10-year Water Management Plan public hearing.
   Chair Denno read an opinion letter from the Oak Grove city attorney relating to BWSR issues concerning the 10-year Water Management Plan public hearing held on August 10th and whether the public hearing complied with applicable law. The attorney wrote, “That notice seems reasonable, and I’m not aware of any particular statutory notice requirement that this would have failed to meet.” Chair Denno also noted that the quorum question presented by BWSR could be challenged, but that it is not being challenged.

6. Approval of 10-year Water Management Plan
   Mr. Bettinger moved and Mr. Ronning seconded to approve the 10-year Water Management Plan. Motion carried.
7. Other

A. City of Ramsey Proposed Comprehensive Plan Amendment to Rural Developing - Mr. Bettinger moved and Ms. Arcand seconded to direct Chair Denno to fill out the requested response checking no objection on the form. Motion carried.

B. Treasurer’s Report

Mr. Armstrong reported a checking account balance of $7,723.13 as of 8/31/17. He also noted that the cities of East Bethel ($2,649.16) and St. Francis ($2,289.00) are both in arrears for paying the 2nd half budget billing. Chair Denno will follow-up with both cities. Mr. Heaton moved and Mr. Bettinger seconded to approve the Treasurer’s Report as presented. Motion carried.

8. Invoice(s)

A. Anoka Conservation District Invoice #2017042 Payment 3 of 3 for $4,285 - Due in September
B. Recording Secretary September Invoice for $175
C. LMCIT Insurance Invoice for $2,275
D. MSA invoice for $3,343.68

There is a deficit of funds in the checking account due to the two payments that are in arrears. Mr. Heaton moved and Mr. West seconded to approve Anoka Conservation District Invoice #2017042 Payment 3 of 3 for $4,285, Recording Secretary September invoice for $175, and LMCIT Insurance invoice for $2,275, and to hold payment for the MSA invoice for $3,343.68 until money is deposited into the checking account to cover this amount. Motion carried.

9. Adjourn

Mr. Heaton moved and Ms. Arcand seconded to adjourn at 7:46 pm. Motion carried.

Gessner, Recording Secretary
Submitted 10/9/17
1. Call to Order

2. Roll Call

3. Adopt Agenda

4. Approval of September 28, 2017 meeting minutes

5. Treasurer’s Report
   A. Financial report
   B. Payments from St. Francis and East Bethel update

6. Unfinished Business

7. New Business

8. Mail

9. Other
   A. Approve 1st billing be invoiced for 2018 budget

10. Invoice(s)
    A. Anoka Conservation District Invoice #2017268 $300 for website security installation
    B. Recording Secretary November Invoice for $175

11. Adjourn
Upper Rum River Watershed Management Organization
Meeting Minutes of November 8, 2017

Present: Chair Dan Denno          Kevin Armstrong             Randy Bettinger            Tom Ronning
Jerry Tveit          Lan Tornes             Dave Olsrud
Absent: Malcolm Vinger, II        Scott Heaton           Ann Arcand                    John West

3. Adopt Agenda
Mr. Armstrong moved and Mr. Tornes seconded to approve the agenda.
Motion carried.

4. Approve Minutes
Mr. Armstrong moved and Mr. Ronning seconded to approve the July 12, 2017 minutes as written. Motion carried.

5. Treasurers Report
As of 10/31/17 we had a balance of $ 1,155.13. Still waiting for checks from St. Francis & East Bethel. Mr. Armstrong resigned as Treasurer and also resigned his position on the Board. Mr. Tornes moved and Mr. Bettinger seconded to accept the Treasurers Report as presented. Motion carried.

10. Invoices
A. Anoka Conservation District Invoice approved pending verification of funds in account. Mr. Bettinger moved and Mr. Torness seconded. Motion carried.

11. Adjourn
Mr. Armstrong motioned and Mr. Tveit seconded adjournment. Motion carried.